



STONEY POINT FIRE DEPARTMENT INC.

Stations 13 & 19

2190 Lake Upchurch Drive, Parkton, North Carolina 28371

Telephone: (910) 424-0694 Fax: (910) 425-2795

E-Mail spfd1301@nc.rr.com



March 20, 2018

SUBJECT: Minutes of the Monthly Board of Directors Meeting March 20, 2018

The monthly Board of Directors' meeting of the Stoney Point Fire Department Inc., was called to order by Chairman Brown and was led in prayer by Secretary Pate at 7:30 PM. The meeting was conducted at the corporate office Station 19.

A: Roll Call

Members Present:

Daniel C. Brown	Chairman
Larry D. Townsend	Vice. Chairman
Gary Turlington	Treasurer
Angus Pate	Secretary
Jerry R. Hall	Member
Roger F. Hall	Member

Members Absent:

Joel A. Siles – Member (Work)

Chief Officers Present:

Freddy L. Johnson Sr.	Fire Chief
Freddy L. Johnson Jr.	Deputy Chief
Sean C. Johnson	Asst. Chief

B: ANNUAL / SPECIAL / PUBLIC HEARING MEETING

- Chairman Brown informed the membership that the purpose of tonight's public hearing is to inform and allow the membership/tax payers to ask questions or concerns about our budget process and to answer any questions, concerns or recommendations from the public. He stated that our public budget meeting has been advertised on our marquis in front of the station for two (2) weeks. He informed everyone that our budget was due to County Finance by the end of the month on March 31, 2018, citing the memorandum from the Office of the County Manager dated February 13, 2018 Subject: Budget Requests for Fiscal Year 2018-2019. (See Enclosure # 2)



Chairman Brown turned the public meeting over to Vice Chairman Townsend who briefed the membership on the Budget Committee's work and presented a Fiscal Year 2018-2019 budget (See Enclosure # 3) for review and questions. He stated, that again this year, like



previous years this was a very difficult budget and we tipped into the Trail of Terror funds to balance our budget. He cautioned the membership that the budget figures provided by the county manager indicates a 100% tax rate of our district. This is misleading, whereas the collection rate is less than the figures provided by the county and we needed to offset our budget spending plan accordingly. Vice Chairman Townsend indicated that the budget committee is proposing a \$ 1,489,393.88 Fiscal Year 2018 – 2019 balanced Budget utilizing all sources of income. There was a discussion concerning certain line items within the budget, with Vice Chairman Townsend clarifying cuts and increases over the previous budget. With no further discussion Chairman Brown called for a motion to approve or disapprove the presented 2018/19 budget. Director Jerry Hall made a **MOTION** to approve the Fiscal Year 2018-19 Budget as presented by the Budget / Finance Committee. The motion was **SECONDED** by Member Roger Hall and **APPROVED** by all members present. Chairman Brown and Secretary Pate signed the applicable 2018-1 Resolution Series and the return memorandum to the county manager. With no further questions the public hearing portion of the meeting was adjourned at 1953 hours and the regular monthly March 2018 meeting was called to order by Chairman Brown.

C: READING AND APPROVAL OF THE MINUTES OF THE LAST MEETING:

1. Secretary Pate presented the minutes from the January 16, 2018 monthly Board of Directors meeting for review and approval. Chairman Brown called for the approval of the January 16, 2018 Board of Directors monthly meeting minutes. **MOTION** A motion was made by Director Jerry Hall to approve the January 16, 2018 Monthly Board of Directors minutes as presented. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present. *The February 2016 meeting was canceled due to the flu epidemic after several of our board members came down with the flu. In order to avoid and prevent further spread within our organization the Chairman canceled the February 2018 meeting for everyone's wellbeing.*

D: REPORT OF THE FIRE CHIEF:

1. **General Information.**
2. **Guests:** None
3. **Personnel:**
 1. The Chief stated that since our last meeting in January 9 new applicants have applied for membership with our department. During the same time period we lost 3 recruit members. We are starting our 2nd recruit class for the 2018 calendar year this coming Saturday March 24, 2018 starting at 8 AM until 6 PM at Station 19. He stated that our rolls are full, but we have projected losses coming up over the next six (6) months.
 2. The Chief updated the board concerning the on the job injury of one of our volunteers who also worked part time when needed. The case has been transferred to a medical workers compensation group for monitoring. He stated that on March 14, 2018 he received a note authorizing the volunteer to return to full duty with restrictions starting April 1, 2018. He stated he needed to check into the restrictions, whereas we do not have a light duty per-se.



4. **Vehicles:**

1. The Chief updated the members of the board concerning Engine 1932 and advised that the steering box and steering column on the truck has been repaired by Gregory Poole and the truck is back in service here at Station 19.
2. The Chief advised that we are still waiting on rescue equipment to come in for Rescue 13 and until we receive all our equipment we cannot place the truck in service. Because we cannot sustain two (2) Heavy Rescue Trucks we will be taking Rescue 19 out of service and put the 21 year old truck up for sale. All usable equipment will be transferred to Rescue 13. We will also sell Brush 1941 in order to make room for our increasing fleet. He stated that Pearce's Mill Fire Department Chief Ronnie Marley had indicated an interest in our Rescue Truck. He along with several members of his staff looked at the truck and wanted to know what the selling price would be.
3. Atlantic Emergency Services (AES) requested to display the walk-in rescue truck at the Virginia annual fire show in Virginia Beach Virginia during the period Tuesday, February 20 through Saturday February 24. They picked the apparatus up and returned it without incident.
4. The generator issues with Engine 1332, have been corrected and truck is back on line at Station 13. Repaired by AES.
5. Engine 1931 went out of service on Sunday February 18, 2018 during training. The exhaust system which connects to the turbo charger broke. The piece to repair the system costs \$ 600.00 from Pierce. Engineer Stewart will repair the truck when the new part comes in from Pierce. He is also repairing the light tower which is free spinning.
6. The Chief informed the board members that an unknown member caused damage to 1962 – one or our 2016 GMC 2500 pick-ups while backing the unit with a trailer. We are in the process of acquiring repair quotes from several local auto-body shops.
7. During a large woods fire this past Sunday (February 18) Brush 1941 encountered battery issues. All four batteries started to boil over. After testing the batteries all four required to be replaced.
8. The Chief updated the members on Ladder 1351 which is 99% complete for service. We are waiting on an aerial certification before we can place the ladder in service. Training on the truck was conducted this past Sunday, where an E-One field trainer instructed selected members on the aerial operations and maintenance of the ladder. Training was scheduled for both Saturday and Sunday. The Chief passed around a magazine from 1995 showing the truck brand new, when it was purchased by the Lake Rim Fire Department. He invited all the members to review the truck at the conclusion of the meeting out in the apparatus bay.



9. Maintenance, Equipment and Fuel Expenses:

(FY 2017-2018 Vehicle, Equipment and Fuel Expenditures as of February 20, 2018) (List from Quicken) (Previous two (2) Fiscal Years for comparison purposes)

UNIT #	NOMENCLATURE	FY 15/16	FY 16/17	FY 17/18
1311	1984 Pierce Dash Engine	3,049.25	1,330.01	0.00
1319	1960 American LaFrance (Antique)	8,507.29	4,753.97	560.22
1331	2017 Pierce Arrow-XT	Not Applicable	Not Applicable	42,655.55
1332	2004 Pierce Dash Engine	13,909.12	6,217.27	37,593.29
1333	1988 Pierce Dash Engine	767.14	48,983.80	14,149.00
1341	1990 AMC General 5 Ton Cargo Brush	2,109.89	427.53	1,353.33
1351	1996 E-One 75ft Ladder Truck	Not Applicable	Not Applicable	0.00
1362	2015 GMC Sierra 2500 HD 4 X 4	42.80	1,643.38	0.00
1371	2016 GMC Sierra 1500 4 X 4	Not Applicable	6,616.79	0.00
1391	Future Command Vehicle 2018	Not Applicable	Not Applicable	0.00
Rescue 13	2017 Pierce Arrow-XT-Walk In	Not Applicable	Not Applicable	12,535.74
1931	2004 Pierce Dash Engine	5,725.94	8,514.85	26,759.89
1932	1986 Pierce Dash Engine	963.70	7,301.45	152.53
1941	1984 AMC 5 Ton Truck	2,221.80	4,870.27	673.77
1961	1984 Chevrolet ¼ Ton Diesel-Lift Gate	101.34	243.58	0.00
1962	2015 GMC Sierra 2500 HD 4 X 4	3,312.25	26.73	208.07
1963	2017 – Auxiliary Support Trailer	Not Applicable	Not Applicable	0.00
1981	2016 Mobile Air Trailer	Not Applicable	268.60	0.00
Rescue 19	1984 International Rescue (1376)	19,877.91	3,826.56	2,319.79
Boat 13	19" Rescue One Connector Boat 50 HP	247.80	1,007.31	0.00
Boat 19	14" Zodiac Inflatable 25 HP	0.00	0.00	0.00
Trailers	2009 Boat Trailer Double Stack	0.00	0.00	2.75
U-Trailer	Utility Trailer (Small)	81.38	0.00	0.00
Cmd Trl	2006 FEMA Trailer	0.00	23.75	23.75
MISC	RELATED VEH EXPENSES	15,988.55	7,817.04	7,420.90
	Total Vehicle Maintenance	78,151.31	103,846.16	146,408.58
	EQUIPMENT OTHER	13,716.61	16,281.37	11,220.52
	TOTAL VEH/EQUIP EXPENSES BUDGETED (\$100,000.00)	91,867.92	120,127.32	157,629.10
	GASOLINE & FUELS (\$ 40,000)	16,422.24	22,079.38	13,461.54
	FY-BUDGETED TOTAL (120,000)	108,290.16	142,206.70	171,090.64
	Total over / under Budget	-11,709.84	+ 22,206.70	+ 57,629.10

5. Grounds and Buildings:

1. The Chief reminded the members of the board that we are still waiting for temperatures above 60° in order to re-seal our asphalt parking lots and driveways. The freezing weather is really having an effect on our driveway and parking lot, especially here at Station 13.
2. The Chief informed the board members that we will be constructing a 10 X 12 SCBA



room in our storage building and move our current SCBA equipment from the main building to our storage building. The stationary SCOTT Air System will be connected to the room in order for us to flow test our SCBA's. This will be completed in-house by Chief Hanzal, Lieutenant Austin and Engineer Stewart.

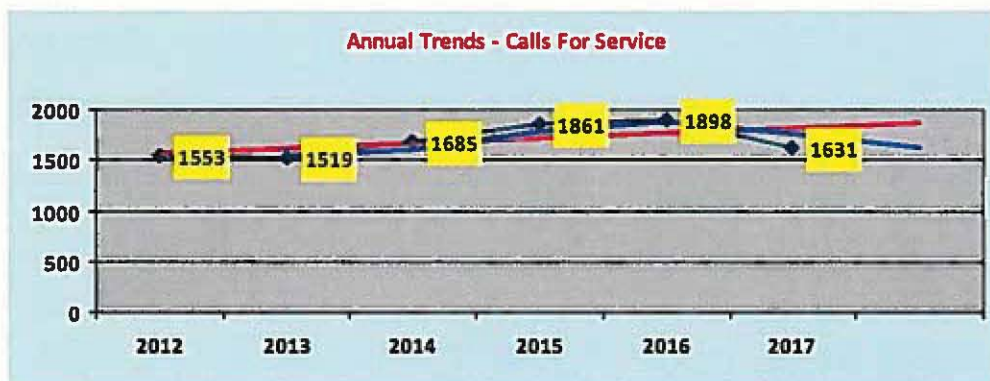
3. The Chief updated the membership about the carport that was installed at Station 13 to house our Mobile Air Support Trailer as well as our small pick-ups. Crush and run will be installed as well as the carport that will be outlined with yard timbers.
4. The Chief stated that one of our A/C units on the sleeping side of our building here at Station 19 went down. Both the fan motor and one of the accompanying capacitors was bad and replaced for a total cost of \$ 565.00 including applicable labor charges.

5. **Fire Conditions:**

1. Chief Johnson briefed on our current call volume through February 2018.

(See Charts below – Monthly calls by year and annual trend line chart.)

<i>SPFD INCIDENT RESPONSE DATA</i>						
MONTH	2013	2014	2015	2016	2017	2018
JANUARY	135	158	161	159	163	139
FEBRUARY	135	123	173	136	141	113
MARCH	126	139	142	156	138	
APRIL	99	144	159	139	134	
MAY	119	145	161	144	120	
JUNE	136	139	169	126	100	
JULY	101	181	152	135	153	
AUGUST	118	130	150	175	147	
SEPTEMBER	97	122	152	169	120	
OCTOBER	124	130	139	198	150	
NOVEMBER	112	131	145	147	127	
DECEMBER	113	143	164	214	138	
TOTALS	1519	1685	1861	1898	1631	252



6. Training Report:

1. The Chief again talked about the completed E-One training on Ladder 1351 which lasted for two (2) days to conduct user and maintenance training for selected personnel. This was an excellent training program and well worth our time. E-One has a part 2 or advanced Aerial maintenance program that they conduct on site for five (5) days. The Chief asked the instructor to provide us with some possible dates for the class. For the class E-One brings in a Service Truck and the entire ladder system is cleaned, adjusted and repaired as required before it is placed back in service. The cost for the class is \$ 600.00 per day plus transportation, food and lodging. E-One is pretty much booked up and we may have to wait some time before we can get the class on the calendar.
2. The Chief updated the members on the Active Shooter Task Force training initiative and informed the members that Assistant Chief Murphy is an active participant in the process. He invited each board member to attend a special four (4) hour class on Thursday March 29, 2018 from 0900 until 1300 hours at the FTCC Auditorium. This active shooter class is for Executive Managers only. The class is presented by Dr. Clumpner who has an excellent program.
3. The Chief informed the members that during the month of March we will be conducting live fire training evolutions every Saturday. Each duty shift has one day of live fire training at the Airport Training Facility on Doc Bennett Road. We have lined up for the City of Fayetteville to back-fill Station 13 while our members are at ATF for training. Training is scheduled from 9 AM until 5 PM plus travel. Our auxiliary will provide lunch for all participating members. The following schedule will be followed: The Tuesday Night Shift attended Saturday March 3rd, the Wednesday night shift attended Saturday March 10th, the Monday night shift attended Saturday March 17th, the Sunday night shift is scheduled to attend this weekend Saturday March 24th and the Thursday night shift is scheduled for Saturday March 31st.
4. The Chief stated that all the Chief Officers with the exception of Chief Murphy participated in 24 hours of professional chief officer development training during the North Carolina Association of Fire Chiefs Mid-Winter Conference in Concord the first week of February. This is an annual occurrence. Our accreditation requires professional development classes for all our officers, and because we are members of the North Carolina Fire Chiefs Association it provides us a great opportunity to acquire this training.
5. Several of our new recruits will be taking their final end of course examinations. This consists of written and practical examinations as part of our recruit training program. Those that pass will be recognized and receive a certificate of training during our mandatory monthly membership meeting on the 29th of this month. Our recruit program runs for 240 hours for each recruit. We also present our graduating recruits with their black firefighter helmet and upgrade their protective ensemble.
6. The Chief stated that all our Chief Officers will be required to participate within our Driver Operator program. With all the training requirements now being placed on our company officers, Captains and Lieutenants, our Chief Officers will concentrate on our on-going driver operator program in order to produce needed drivers. We are currently running the aerial certification courses through FTCC. We hope to finish this program



within the next several months. This directly addresses our new Ladder 1351 requirements.

7. Chief Johnson Sr. informed the members of the board that one of the vendors with whom we conduct business provided us with a room in Indianapolis for FDIC 2018 for the period April 25 – 28, 2018. Both he and AC Sean Johnson will fly to Indianapolis for the period and attend classes and the expo.
8. The Chief advised that Assistant Chief Murphy will attend a 2 day training symposium scheduled for June 1 and 2 in Concord. The training is sponsored by the National Volunteer Fire Council and is all about best practices training programs for the modern fire service. Chief Murphy serves as our departments training officer.

E: REPORT OF THE TREASURER:

1. Treasurer Turlington provided the current fund balance and financial information from all sources. He also informed the board members he provided a FY 16-17 close chart below as well as the new FY 17 – 18 chart also listed below.

Current Fund Balances:	As of today is	\$	1,542,935.16	First Citizens
	CD as of March 07, 2018	\$	210,520.67	15% of Budget.
	Total Cash Flow Available	\$	1,753,455.83	Total Available Funds

.....

Fiscal Year 2017 – 2018 Budget Information

Approved County FY 17/18 Budget	954,426.00
County Budget Funding Received YTD \$	764,389.56
County Budget Funding Pending YTD \$	190,037.00

Approved Fayetteville FY 17/18 Budget \$	435,132.25
Fayetteville City Funding Received YTD \$	326,349.19
Fayetteville City Funding Pending YTD \$	108,783.06

Approved Town of Hope Mills Contract FY 17/18 Budget \$	57,714.00
Town of Hope Mills Contract Funding Received YTD \$	9,000.00
Hope Mills Budget Funding Pending YTD \$	48,714.00

Other Income Hope Mills-Old Mutual Aid (\$ 12,000.00 Anl)	\$ 12,000.00
Town of Hope Mills Full Responder Contract Fee =	\$ 45,714.00 based on last year's pay out
Town of Hope Mills 1 time Debt Assumption Payment	\$ 16,451.06-Outstanding - On-Going

Combined County / COF / & Hope Mills Approved FY 17/18 Budget \$	1,447,272.25
Combined City / HM & County Budget Received YTD - \$	1,099,738.73
Combined City HM & County Budget Pending - \$	347,533.50
Other Income CCFCA - \$	0.00
Other Income /Tax Refund (Sales & Fuel Tax) - \$	68,164.30
Assistance to Firefighters Grant (AFG) Funds - \$	0.00

Total Board Funds YTD received 17/18 to date ALL SOURCES \$	1,167,903.03
--	---------------------



1. Vice Chairman Larry Townsend presented the October, November and December 2017 transaction and oversight report to the membership along with all reports and documentations. He informed the members that his review revealed no discrepancies. A review of the documentation along with a discussion amongst board members followed. Chairman Brown called for a motion to approve or disapprove the financial report. **MOTION:** Director Roger Hall made a motion to approve both the treasurer's report and the oversight reports for the months of October, November and December 2017. The motion was **SECONDED** by Director Jerry Hall and **APPROVED** by all members present. (See Enclosure # 2) Vice Chairman Townsend informed the members that hopes to be caught up with all the monthly oversight reviews and present them during our April 2018 meeting at Station 19.
2. **Auxiliary Account** - Treasurer Tracie Johnson via e-mail provided the Auxiliary treasurer's fund balance as of today at \$ 275,222.77 The Chief advised the auxiliary treasurer is in the process of providing a copy of all TOT purchases in order to complete the required inventory and accountability of TOT assets as requested. The chief informed the members that funds from the TOT will be utilized to purchase much needed rescue equipment in order to outfit our new rescue.
3. **Miscellaneous Firefighter Account (Ice & Cans)** - The Chief stated that there is no change to our current fund balance as of December 31, 2017 consisting of \$ 4,675.21. We are continually selling small amounts of ice at both stations. The Chief provided a list of expenditures over the FY 16-17 and current fiscal year to date. The following expenditures were processed since last reported in October 2017.
 - October 26, 2017 - \$ 504.00 – Millstone Theater for 63 members to attend showing
 - January 19, 2018 - \$ 768.50 Jim O'Sullivan Photography – 9 Member Memory Mates
 - January 23, 2018 - \$ 250.00 Angus Barn – Gift Certificate for SHP Radio Programmers
 - March 05, 2018 - \$ 30.64 – Superior Bakery – Donuts for Active Shooter TTT Class @ 13#1
 - March 06, 2018 - \$ 30.64 – Superior Bakery – Donuts for Active Shooter TTT Class @ 13#1
 - March 12, 2018 - \$ 30.64 – Superior Bakery – Donuts for Active Shooter TTT Class @ 13#2
 - March 13, 2018 - \$ 51.07 – Superior Bakery – Donuts for Active Shooter TTT Class @ 13#2
 - March 18, 2018 - \$ 225.56 – 1 Year Fayetteville Observer Subscription Service Print/On-Line
4. **Relief Fund** – Vice Chairman Townsend who serves as treasurer of our Firemen's Relief Fund advised that we currently have a total of \$ 79,181.15 in our relief fund account with North State Bank. He stated that \$ 61,735.59 is rolled into a six (6) month renewing Certificate of Deposit (CD) while \$ 17,445.56 is in a standard checking account for emergency use. He advised that we will add \$ 8,264.41 to the CD for a total of \$ 70,000.00 and maintain a balance of \$ 9,181.15 in the relief fund checking account.

He inquired with the chief about obtaining information concerning the annual pension fund fees in order to forward the information to the state, whereas we utilized relief funds to encumber annual dues for participating members. He also announced that we assisted one of our members who endured a financial hardship during the Christmas holiday with a onetime \$ 1,000.00 donation, which was approved by the NCSFA. We will also utilize funds from the pension fund to encumber up-coming full time personnel NFPA 1582 physicals.



5. **Child Passenger Safety Seat Account** – The current CPSS fund balance with Wells Fargo is \$ 1,350.75. This fund is exclusively for CPS equipment and is maintained by donations.

F: REPORT OF COMMITTEES:

- | | | |
|----|---|---------------------------------|
| 1. | Policy Committee - | No Report |
| 2. | Building & Grounds Committee - | No Report |
| 3. | Small Tools & Gear Committee - | No Report |
| 4. | Equipment & Vehicle Replacement Committee - | No Report |
| 5. | Budget Committee - | Presented during Public Hearing |

G: OLD BUSINESS:

1. The Chief provided a brief update concerning the on-going efforts of the Public Safety Task Force (PSTF) and informed the members of strategies discussed. The next meeting is scheduled for the week of the 12th.
2. The Chief informed the members that he successfully submitted the regional Assistance to Firefighter Grant (AFG) for the purchase of Personal Protective Gear (Turn-out-Gear) along with two (2) pieces of battery operated Holmatro extrication equipment. The regional grant includes the following departments: Beaver Dam, Stedman, Cumberland Road, Pearce's Mill, Stoney Point and Wade Community Fire Departments.
3. Vice Chairman Larry Townsend inquired with Chief Johnson concerning the information he requested to be reported to the board on a monthly basis concerning any accidents that resulted in injuries, time lost and damage to any of our fleet or properties. Chief Johnson apologized and stated that the request had slipped his mind but he will add a category to our monthly minutes and have a report from our Safety Officer on a monthly basis outlining the before mentioned.
4. Vice Chairman Larry Townsend further inquired about the TOT Inventory list that the board requested back in November. He wants a copy of all purchases from the Auxiliary Treasurer in order to conduct and complete an inventory that will be maintained in order to account for the property. He stated that the board with direct oversight authority will ultimately be responsible should issues arise concerning purchases and property purchased for the TOT which are also SPFD assets.

H. SAFETY / ACCIDENTS REPORT

1. Chief Johnson reported that he was notified by Division Chief Hanzal concerning a backing accident that had occurred earlier today. One of our new full time members aided by a part time member caused damage to Engine 1332's driver side mirror when the mirror made contact with the bay door while backing. A complete report will be provided during the next meeting in April.



L. NEW BUSINESS

1. The Chief handed out maps received from the county planning department concerning the Town of Hope Mills Donut Hole Annexation. The chief further provided a letter addressed to the entire local state delegation concerning this issue from Attorney Neil Yarborough. A discussion followed by all members. The Chief also updated the members about our upcoming and final year of our current full responder contract with Hope Mills which will expire June 30, 2019. According to Assistant Chief Murphy, Hope Mills will not renew the contract citing current Automatic Vehicle Locator (AVL). This is a losing proposition for our department, whereas Hope Mills will annex and take the revenue and have us respond via AVL. Chairman Brown wants to discuss this further immediately after our annual summer vacation in September.
2. Chief Johnson Sr. advised that in order to address current county-wide recruiting and retention issues, the Chiefs Association will apply to be one of fifteen departments selected by the North Carolina Association of Fire Chiefs to receive Exclusive Recruitment and Retention Benefits through SAFER Grant Program. In Phase I, the program will select 15 departments to take advantage of research related to their jurisdictions and to leverage turnkey marketing solutions to enhance their volunteer recruitment strategies and efforts. In addition, a statewide media campaign and trainings will be available to all departments in North Carolina. He informed the members of the board that although we do not have a recruiting problem and maintain a waiting list, other fire districts within the county struggle to maintain a volunteer force. He further advised that he is now providing new and recommending potential volunteer applicants to neighboring fire districts.

Grant Benefits include:

- A statewide volunteer-firefighter recruitment campaign, including a new website and radio/social media ads
 - Leadership support through the development and delivery of training and tools focused on the needs of volunteer and combination departments
 - Recruitment and retention support, including development of unique recruitment strategies based on the features and characteristics of the community
 - Department review to identify issues and challenges with the recruitment/retention of volunteer firefighters
 - Strategic planning to increase departments' visibility, viability and community support
 - Customized printed recruitment materials and multimedia support
 - GIS Tapestry reports to enhance the marketing and recruiting strategies of departments
 - Provide an interactive online recruitment and retention course
3. Assistant Chief Sean Johnson updated the members concerning our ordered rescue equipment to outfit our new rescue truck R-13. Our Rescue Jack stabilization Kids are in and we are still waiting on our Holmatro extrication tools. All other equipment will be transferred from Rescue 19 to Rescue 13 over the next several weeks.
 4. The Chief informed the members of the board that we purchased a Hot Water Pressure Washer diesel heater. This unit will be trailer mounted due to its size and weight and will



be configured into our current pressure washer which will also be permanently trailer mounted. We purchased through TOT funds a 6 X 10 flatbed trailer to accommodate all our pressure washer needs. The hot water heater will be capable of producing 220° Fahrenheit hot water which will be strictly utilized to clean our new ladder on Ladder 1351. The hot water will remove the grease on the ladder slides which requires replacing on a more frequent basis depending on the ladder use.

5. The Chief informed the members that we received a letter from the North Carolina Department of Transportation (NCDOT) concerning a road survey for Stoney Point Road. The survey covers the area from Strickland Bridge Road to Rockfish Road. He stated that this is a precursor for widening the road to a four (4) lane highway that is more than likely within the plan as it ties into the 295 project which will completely reroute Strickland Bridge with Barefoot Road and Stoney Point. The fire department is now sandwiched between two commercial areas and traffic is heavy continuously.
6. The Chief stated that although this was briefly discussed during our treasurer's report he wanted to further expound to the members about our upcoming physicals during the month of April and May. All our full time firefighters will participate in full NFPA 1582 physicals performed by Site Med. Site Med is coming on site here in Fayetteville to conduct physicals for the COF Fire Department, and all 12 of our full time staffing will also participate during that time frame. He reiterated that we will pay for the physicals utilizing relief fund monies. We have already received written approval from the NCSFA to fund the physicals from our relief fund account. All expenditures from the restricted relief fund account must be approved by the NCSFA. The approval letter signed by Tim Bradley is on file. Vice Chairman Larry Townsend is the treasurer of the relief fund board, and will prepare the check once we receive the invoice for the physicals from Site-Med.
7. Chairman Brown addressed the selling of Rescue 19, our 1997 International EVI 13 foot



Rescue Box apparatus that will be taken out of service within the next 30 to 40 days as we transition to our new Rescue 13 apparatus. A discussion on the value of the apparatus followed. Chief Johnson informed the members of the board that this particular apparatus has been the best performing apparatus when comparing operating costs of our entire fleet. He stated that the apparatus is in excellent condition and that we just completed a comprehensive overhaul of the entire truck back in the fall. We re-painted all compartments, reupholstered all four cab seats and replaced the 12000 Watt highlights on the apparatus about twelve (18) months ago. He stated that alike trucks advertised for sale in fire apparatus truck magazines and advertisements trucks depending on their condition are advertised anywhere between \$ 15,000 and \$ 35,000 dollars. Since ours is in great shape he recommended offering it to the Pearce's Mill Fire Department for \$ 25,000.00 for the apparatus and ask for a fair price of any rescue equipment that they want to purchase with the truck. After a brief discussion concerning the truck Director Roger Hall made a **MOTION** to authorize the Fire Chief to sell the truck for no less than \$ 25,000.00 and

charge accordingly for any surplus rescue equipment that may be available for sale with the apparatus. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present. Chief Johnson thanked the members for their action and stated that he will inform Chief Marley of their decision.

8. Director Roger Hall provided an update on the Lake Upchurch Dam purchase and repairs to the members of the board. Lake Upchurch has been empty since Hurricane Matthew caused massive and unprecedented flooding to Cumberland County which breached the safety link of the dam. Negotiations have been on-going since that time with the dam owners and lake front property owners. An amicable solution has finally been reached on the purchase of the dam and a way forward to repair the dam in order to fill the lake once again. He stated that he was under the impression that the Cumberland County Commissioners would vote in the affirmative to authorize another assessment on lake front property owners in order to mitigate the project. He will keep us informed but hoped that the lake will return within a year or earlier. Our department utilizes the lake on several spots around the lake to provide water for fire protection within those areas around the lake where hydrants are lacking and not available.

I: CLOSED SESSION - WHEN APPLICABLE

1. Chief Johnson Sr. provided an update concerning one of our members out on Worker's Compensation due to an injury sustained during the January 2018 snow storm as a result of a slip. He stated that he received a note from the case worker that authorizes the firefighter to return to full duty without restriction on 4-1-2018. Until that time the firefighter was to remain on restricted duty and is not cleared for firefighting duties.

J: ADJOURNMENT

With no further business Chairman Brown entertained a motion to adjourn. A **MOTION** was made by Director Roger Hall to adjourn. The motion was **SECONDED** by Treasurer Gary Turlington and **APPROVED** by all members present. The meeting adjourned at 2035 hours. **The next Board of Directors meeting will be on April 17, 2018 at Station # 13 @ 7:30 PM.**

Respectfully Submitted:

Angus Pate
ANGUS PATE
Secretary

Cc.

- 1 - Each Board Member
- 1 - Board File / Minutes Book / Web Page
- 1 - Accountant File Copy

6 Enclosures:

1. SPFD Board of Directors Attendance Roster March 20, 2018
2. Cumberland County FY 2018-2019 Budget Memo dated February 13, 2018
3. SPFD Budget Resolution 2018-1,
4. Budget return memo and Budget Forms A & B
5. SPFD Financial Oversight Memorandum – October, November and December 2017
6. DOT Notification Letter



2018

BOARD OF DIRECTOR'S & PRIMARY STAFF ATTENDANCE ROSTER

##	NAME	JAN (17) Sta. 13	FEB (21) Sta. 19	MAR (21) Sta. 13	APR (18) Sta. 19	MAY (16) Sta. 19	JUN (20) Sta. 19	JUL (18) Sta. 13	AUG (15) Sta. 19	SEP (19) Sta. 13	OCT (10) Sta. 19	NOV (28) Sta. 19	DEC (19) Sta. 19
01	Daniel C. Brown - President(2020)	P	N/A	P				N/A	N/A				
02	Larry Townsend V-President (2018)	P	N/A	P				N/A	N/A				
03	Angus Pate - Secretary (2020)	P	N/A	P				N/A	N/A				
04	Gary Turlington – Treasurer (2018)	P	N/A	P				N/A	N/A				
05	Joel Siles – (2018)	P	N/A	E				N/A	N/A				
06	Jerry Hall – (2018)	P	N/A	P				N/A	N/A				
07	Roger Hall (2020)	P	N/A	P				N/A	N/A				
08	Freddy Johnson Sr. - Chief (Annually)	P	N/A	P				N/A	N/A				
09	Freddy Johnson Jr. - Deputy Chief	P	N/A	P				N/A	N/A				
10	Sean Johnson – Asst Chief	P	N/A	P				N/A	N/A				
11	Kevin T. Murphy – Asst. Chief	E	N/A	E				N/A	N/A				

P-Present - A-Absent - N/A – No Meeting Conducted A-E – Absent & not required to attend by invitation only. N/A No Meeting-P-T telephonic participation.

- Due to summer vacations Board of Directors meetings are not scheduled for the months of **July** and **August 2018** unless there is a pressing need or emergency.
- Due to several illnesses of board members associated with the 2018 flu epidemic the **February 2018** meeting was canceled.

Enclosure # 1 Board Minutes March 20, 2018

AMY H. CANNON
County Manager

MELISSA C. CARDINALI
Assistant County Manager



CUMBERLAND
★ **COUNTY** ★
NORTH CAROLINA

DUANE T. HOLDER
Assistant County Manager

W. TRACY JACKSON
Assistant County Manager

SALLY S. SHUTT
Assistant County Manager

OFFICE OF THE COUNTY MANAGER

FEBRUARY 13, 2018

MEMORANDUM

TO: STONEY POINT FIRE DISTRICT

FROM: AMY H. CANNON, COUNTY MANAGER *Amy H Cannon*

SUBJECT: BUDGET REQUESTS FOR FISCAL YEAR 2018-2019

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2019 Recommended Fire Protection Contract will be \$ 963,888.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by March 30, 2018.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

1. Specify organization name and the name and signature of person submitting request, i.e., Fire Chief.
2. Identify all sources of revenue. Listed below are examples:

State	Federal	Contributions
Special Taxes	Fees/Sales	Interest Earned
Investments	Fund Balance	County of Cumberland
City of Fayetteville	Town of	
3. Complete appropriate columns as specified, entering the total of each column at the bottom.



RESOLUTION

Series 2018

No. 1



A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH ITEM, AND ADOPTING A BUDGET FOR THE STONEY POINT FIRE DISTRICT FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JULY, 2018 AND ENDING ON THE LAST DAY OF JUNE, 2019

WHEREAS, the Board of Directors of the Stoney Point Fire Department Inc., has appointed a budget committee to prepare and submit a proposed budget to said governing body at the proper time; and,

WHEREAS, said proposed budget was open for inspection by the public on Tuesday March 20, 2018 from 7:30 PM until 9:00 PM during the regular scheduled meeting of the Board of Directors at Station 19, located at 2190 Lake Upchurch Drive, Parkton giving any interested taxpayers the opportunity to file or register any objections to said proposed budget; and,

WHEREAS, whatever increases may have been made in the expenditure, like increases were added to the revenues based on grants, fund raisers, and contracts with Cumberland County, City of Fayetteville and the Town of Hope Mills, including any district tax base growth so that the budget remains in balance; and,

WHEREAS, the board of directors continue to support the Special Fire District Tax Funding as well as any associated funding increases in support of low wealth fire district operations, and support the Cumberland County Fire Chiefs' Association in the purchases of equipment for county-wide enhancement to meet national minimum standards, as well as future ISO/Accreditation requirements to maintain insurance ratings in Cumberland County; and,

WHEREAS, the board of directors adopted a **.10 cent** per one-hundred dollar evaluation in support of the Stoney Point Fire District operations, and **supports an increase** of the **1¼** per one-hundred dollar evaluation within the Special Fire District Tax jurisdictional areas; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE STONEY POINT FIRE DISTRICT.

That the budget as submitted and identified as Annual Budget Estimate – Revenues (Budget Form A), Annual Budget Estimate – Expenses (Budget Form B), is hereby approved and adopted by the Board of Directors as the Budget of the Stoney Point Fire Department Inc. for the 2018 – 2019 Fiscal Year and shall be made part of the public records of said district. **ADOPTED** this 20th day of March 2018.

DANIEL C. BROWN, President, Board of Directors

ANGUS R. PATE, Secretary, Board of Directors



03-20-18 SPFD ENCL# 4

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Drive
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com



Daniel C. Brown
President
Larry D. Townsend
Vice President
Gary Turlington
Treasurer
Angus R. Pate
Secretary
Jerry R. Hall
Member
Joel A. Siles
Member
Roger F. Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Station 13 & Mailing Address
7221 Stoney Point Road
Fayetteville, North Carolina
28306-8005

TO : Ms. Deborah Shaw, Budget Analyst
FROM : Angus R. Pate, Secretary
THRU: Ms. Amy Cannon, County Manager
DATE : March 20, 2018
SUBJECT: Fiscal Year 2018 – 2019 Budget

Ms. Cannon:


Our departments provide full service fire, rescue and emergency medical services not only to the citizens of our service area, but also to surrounding districts. For Fiscal Year 2018 – 2019 the assessed valuation of the districted is estimated at \$ 963,888.00 based on your memorandum dated February 13, 2018 SUBJECT: Budget Requests for Fiscal Year 2018-2019. Our total submitted budget of \$ 1,489,393.88 includes all sources of revenue including fund raisers and fire service contracts with municipal departments. We will adjust our final budget once your office provides the final and approved county portion of our budget.

The Board of Directors continues to monitor and provide for the ongoing need for funds and revenues for the operation of the fire district and in order to sustain our expected service delivery set our annual fire tax rate at .10 cents per one-hundred dollars property tax evaluation. These funds are appropriated to maintain our two (2) full service fire station facilities, purchase and maintain firefighting, EMS and rescue equipment. The funds will also continue to fund a full time staff of 14, and 6 part time positions along with a volunteer staff of over 100 members. We have also continued to budget funds for our accreditation program in order to maintain our accredited status with the Center for Public Safety, Excellence (CPSE). Currently we continue to remain the only Volunteer Fire Department in our entire Nation to have achieved and obtained national accreditation. In March 2017 our department was re-accredited for another five (5) year period by the full commission in San Diego California.

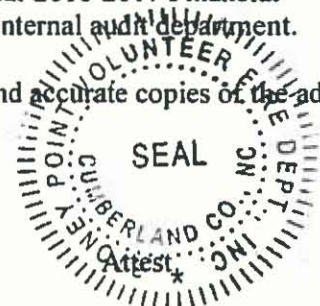
Our submitted budget does contain provisions for the replacement of a new command vehicle with required equipment, and other financial liabilities including land, trucks and building for our Station 19 fire facility.

Our district utilizes the cash basis of accounting in its budget, and a copy of our Fiscal Year 2016-2017 Financial Statements prepared by Haigh, Byrd & Lambert, LLP is attached for submission to your internal audit department.

I, Angus R. Pate, certify that the attached Resolution and Budget Forms A & B are true and accurate copies of the adopted Fiscal Year 2018-2019 Budget of the Stoney Point Fire Department Inc.


ANGUS R. PATE, Secretary, Stoney Point Fire Department Inc.

03-20-18 (SPFD) - FAX # 3



COUNTY OF CUMBERLAND

Requested Tax Rate: 100

FISCAL YEAR 2019

ORGANIZATION NAME: Stoney Point Fire District
 SUBMITTED BY: Chief Freddy L. Johnson, Sr., Fire Chief

Identify All Sources of Revenue	Last Year FY 2016-2017 Actual	Current Year - 2017-2018			Coming Year - FY 2018-2019			
		Budget	Actual 2/20/2018	Estimate Entire Year	Requested			
Cumberland County	965,748.00	998,945.00	764,389.55	954,000.00	963,888.00			
City of Fayetteville	414,537.00	414,536.80	326,349.19	435,132.00	434,411.81		COF Annexation Service Contract HM Annexation Service Contract	
Town of Hope Mills	59,465.00	51,000.00	9,000.00	59,000.00	59,000.00			
Motor Fuels/Sales Tax	1,908.00	10,000.00	83.73	2,000.00	2,500.00			
Other Income	32,458.00	0.00	68,080.57	25,000.00	0.00			
AFG Fire Grants	0.00	0.00	0.00	0.00	0.00			
Fund Raisers	0.00	10,463.20	0.00	10,000.00	29,094.07			
Interests	339.00	500.00	0.00	500.00	500.00			
Sales of Fixed Assets	0.00	0.00	0.00	0.00	0.00			
Total	\$1,474,455.00	\$1,485,445.00	\$1,167,903.04	\$1,485,632.00	\$1,489,393.88	\$0.00		\$0.00

63-20-18 SPFD EDC # 4

COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES

Requested Tax Rate: 10%

FISCAL YEAR 2019

ORGANIZATION NAME: Stoney Point Fire District
SUBMITTED BY: Chief Freddy L. Johnson, Sr., Fire Chief

Description	Last Year	Current Year		Requested	Coming Year
	FY 2016-2017 Actual	Budget	Estimate Entire Year		FY 2018-2019
Salaries(Staff of 16 FT & 5 PT)	708,614.00	650,000.00	690,000.00	700,000.00	<p>Supports 14 full time positions. 6 Part Time 1 Full time admin position / 2.5% Raise for FF.</p> <p>Full / Part Time Health Benefits</p> <p>Pension / Retirement Benefits Vol/FF</p> <p>Covers Insurance Increases</p> <p>Supports 2 Full Service Stations</p> <p>10 Sets of PPE & Work uniforms</p> <p>2 Departments - Stations 13 & 19</p> <p>Covers exalating fuel prices</p> <p>Fleet of 12 vehicles & equipment for 2 Stations</p> <p>2 Fire Station Facilities and Grounds</p> <p>Annual Response Pay for 100 Volunteers</p> <p>Station 19 & new Truck Payments</p> <p>Seminars & Certification Classes</p>
Payroll Taxes	57,276.00	55,000.00	58,000.00	60,000.00	
Employee Benefits (BC&BS)	27,421.00	40,000.00	30,000.00	30,000.00	
Employee/Vol-Retirement	5,769.00	20,000.00	10,000.00	8,000.00	
Insurance & Workers Comp.	73,397.00	65,000.00	74,000.00	75,000.00	
Station Supplies	25,470.00	25,000.00	27,500.00	25,000.00	
Uniforms	8,364.00	25,000.00	25,000.00	10,000.00	
Utilities	29,500.00	30,000.00	30,000.00	30,000.00	
Vehicle Operations (Fuel)	22,079.00	40,000.00	30,000.00	30,000.00	
Repairs to Vehicles & Equip.	129,420.00	100,000.00	140,000.00	100,000.00	
Repairs to Buildings	37,587.00	35,000.00	25,000.00	30,000.00	
Psnl & Volunteer Expenses	41,404.00	40,000.00	35,000.00	40,000.00	
Principle on Note	92,897.00	250,000.00	243,893.88	243,893.88	
Miscellaneous	21,394.00	25,000.00	25,000.00	25,000.00	
Training/Travel/Meals	36,562.00	15,000.00	15,000.00	20,000.00	

17-FF LAMB VENDOR 6/18/18

**COUNTY OF CUMBERLAND
ANNUAL BUDGET ESTIMATE - EXPENSES**

FISCAL YEAR 2018

**ORGANIZATION NAME: Stoney Point Fire District
SUBMITTED BY: Chief Freddy L. Johnson, Sr.**

Description	Last Year	Current Year FY 2017-2018		Coming Year FY 2018-2019	
	FY 2016-2017 Actual	Budget	Estimate Entire Year	Requested	Show any calculation made and reasons used to arrive at the budgeted amount. Be concise
Advertising & FLSE	697.00	2,000.00	2,000.00	1,000.00	Fire Prevention Hand-Outs for Schools
Capital Outlay - Equipment	0.00	60,000.00	60,000.00	0.00	Payment for new Safe Air Trailer
Capital Outlay - Building	0.00	0	0	0	
Capital Outlay - Vehicles	0	40,000.00	50,000.00	40,000.00	New 4 Wheel Drive Command Vehicle
Capital Outlay - Land	0.00	0.00	0.00	0.00	
Professional Fees	6,877.00	5,000.00	5,000.00	7,500.00	Attorney & Accounting Fees
Dues & Subscriptions	10,252.00	10,945.00	11,205.00	10,000.00	Accreditation, CFI, & Association Dues
Communications & Telephone	2,457.00	3,000.00	3,000.00	3,000.00	Repairs to Radios, Telephone Svc & Verizon Air Cards for Mobile Data Terminals
Taxes & License Fees	720.00	1,000.00	1,000.00	1,000.00	
Accreditation	0.00	3,500.00	3,500	0.00	To maintain CPSE annual requirements for accreditation
AFG Regional SCBA Grant	0.00	0	0	0	Regional Grant Sta. 1, 4, 5, 13-19 & 18
Total	\$1,337,437.00	\$1,540,445.00	\$1,594,098.88	\$1,489,393.88	

03-30-18 CDEA Entry #11

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13

Mailing & Billing Address
7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

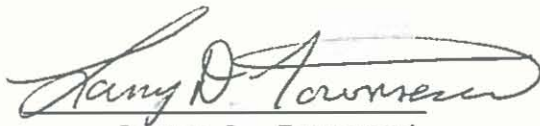
October 2017

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.


Larry D. Townsend

18 Jan 18
Date

03-20-18 SPFD ERUCL# 5-1

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13

Mailing & Billing Address

7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

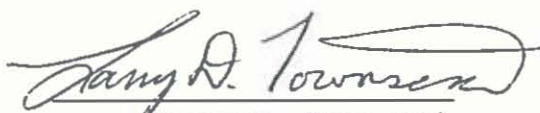
November 2017

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.


Larry D. Townsend

19 Jan 18
Date

03-20-18 SPFD ERUCL #5-2

**STONEY POINT
FIRE DEPARTMENT INC.**

Stations 13 & 19
2190 Lake Upchurch Road
Parkton, North Carolina 28371
Phone # (910) 424-0694
Fax # (910) 425-2795
Email: spfd1301@nc.rr.com

Station 13

Mailing & Billing Address

7221 Stoney Point Road
Fayetteville, North Carolina 28306



Daniel C. Brown
President
Larry Townsend
Vice President
James G. Turlington
Treasurer
Angus Pate
Secretary
Jerry Hall
Member
Joel A. Siles
Member
Roger Hall
Member
Freddy L. Johnson Sr.
Fire Chief

Memorandum For: Haigh, Byrd & Lambert, LLP, Certified Public Accountants

Reference: Additional Internal Financial Control & Segregation of Duties

December 2017

In order to establish and maintain enhanced internal controls, including monitoring of ongoing financial and accounting principles of the Stoney Point Fire Department; in addition to the current duties performed by the Clerk of the Board and the Appointed Treasurer, and to comply with the recommendation as outlined in a letter from Haigh, Byrd & Lambert, LLP, Certified Public Accountants, addressed to the Stoney Point Board of Directors addressing segregation of duties, and whereas the Stoney Point Board of Directors appointed Mr. Larry D. Townsend to conduct and perform said duties.

I Director Larry D. Townsend have reviewed and documented the reconciliation for all financial transactions for the month indicated above.

I have found no discrepancies.

I have discrepancies as indicated below.


Larry D. Townsend

2 Mar 18
Date

03-20-18 SPFD ENCL # 5-3



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

February 23, 2018

Dear Landowner:

The North Carolina Department of Transportation (Department) is constantly working to provide better and safer transportation facilities for public uses in North Carolina. The effects that these proposed facilities have on the human and natural environment are of great concern to the Department and must be adequately described in environmental documents, such as Environmental Assessments or Environmental Impact Statements. As part of this process, the Department is obligated to identify and document environmental resources so that they can be avoided or impacts reduced. Streams and wetlands are two of the resources that must be identified during the review process. **The Department has begun planning studies for proposed improvements to Rockfish Road (SR 1112) from west of Strickland Bridge Road (SR 1140) to west of Camden Road (SR 1003), near Rockfish, Cumberland County.**

Over the next several weeks, representatives of the Department, as well as the US Army Corps of Engineers, Wilmington District, Regulatory Division, may be present on your property for the purposes of conducting or verifying the limits of waters and wetlands pursuant to Section 404 of the Clean Water Act and/or Section 10 of the Rivers and Harbors Act of 1899. These representatives will be wearing highly reflective safety vests, have picture ID badges, and will be hanging various colors of flagging, or ribbons, on trees and shrubs to identify the limits of streams and wetlands, if present, on the property. This flagging does not indicate the location of a proposed transportation project, but it is very important in our environmental review process. Please do not disturb this flagging.

Please note that if the U.S. Army Corps of Engineers has already issued a Jurisdictional Determination on your property confirming the presence of streams and/or wetlands, or if you have general questions or comments about the project, contact the NCDOT Division Project Engineer Sean Matuszewski, by phone at (910) 364-0603, or via email at spmatuszewski@ncdot.gov. If you call, please mention NCDOT project U-6072A.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Matuszewski".

Sean Matuszewski,
Division Project Engineer, Division 6

03-20-18 SPAFO EWOCL #6